

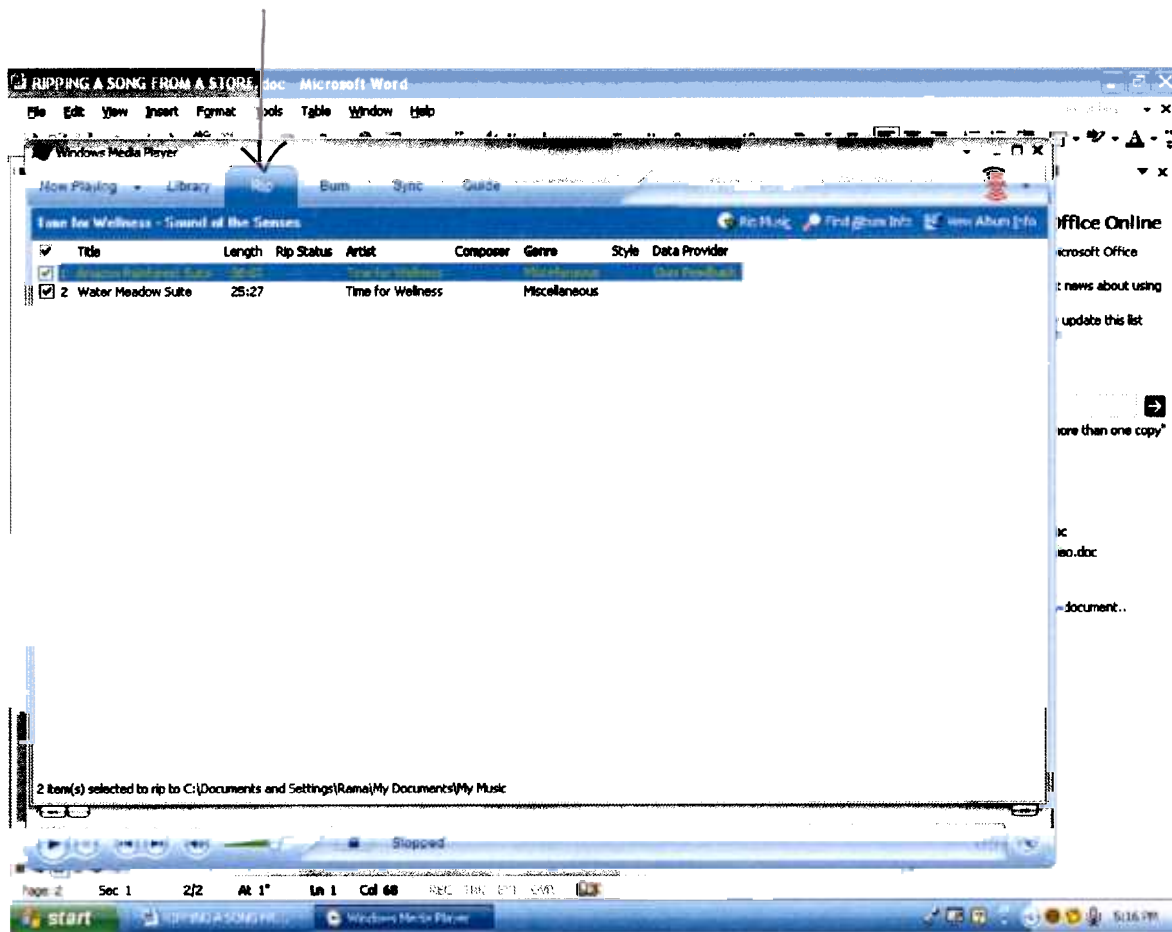
## RIPPING A SONG FROM A STORE-PURCHASED CD

Insert the music CD into the computer. When the window pops up asking how to play the music file, click on Windows Media Player. (The teacher computers have Windows Media Player version 10.)

You will see the tracks listed on the right side of the screen.

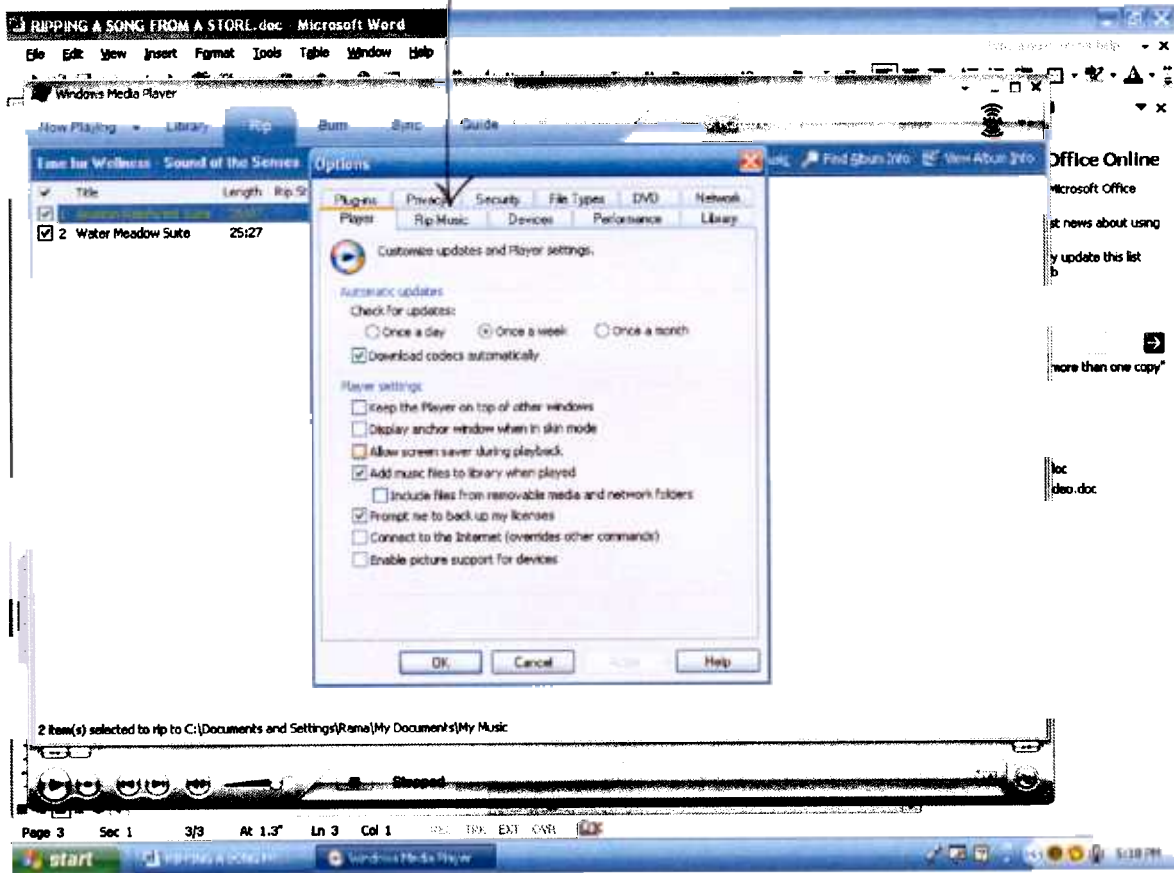


Click on the RIP tab at the top of the Windows Media Player screen.  
You will a screen similar to the one below.



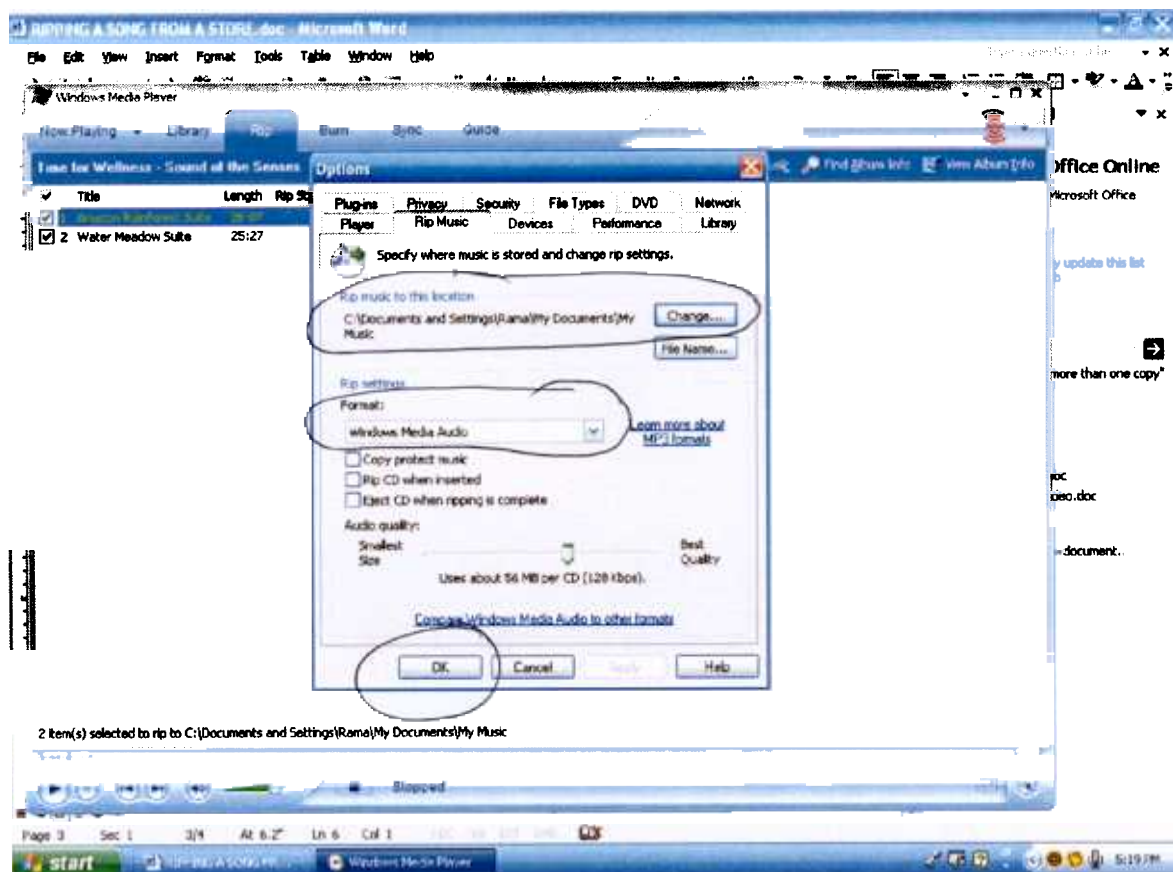
Hold the mouse on top of the RIP tab and right click the mouse.  
Click on TOOLS, OPTIONS.

You will see the screen below.  
Click on the RIP MUSIC tab.

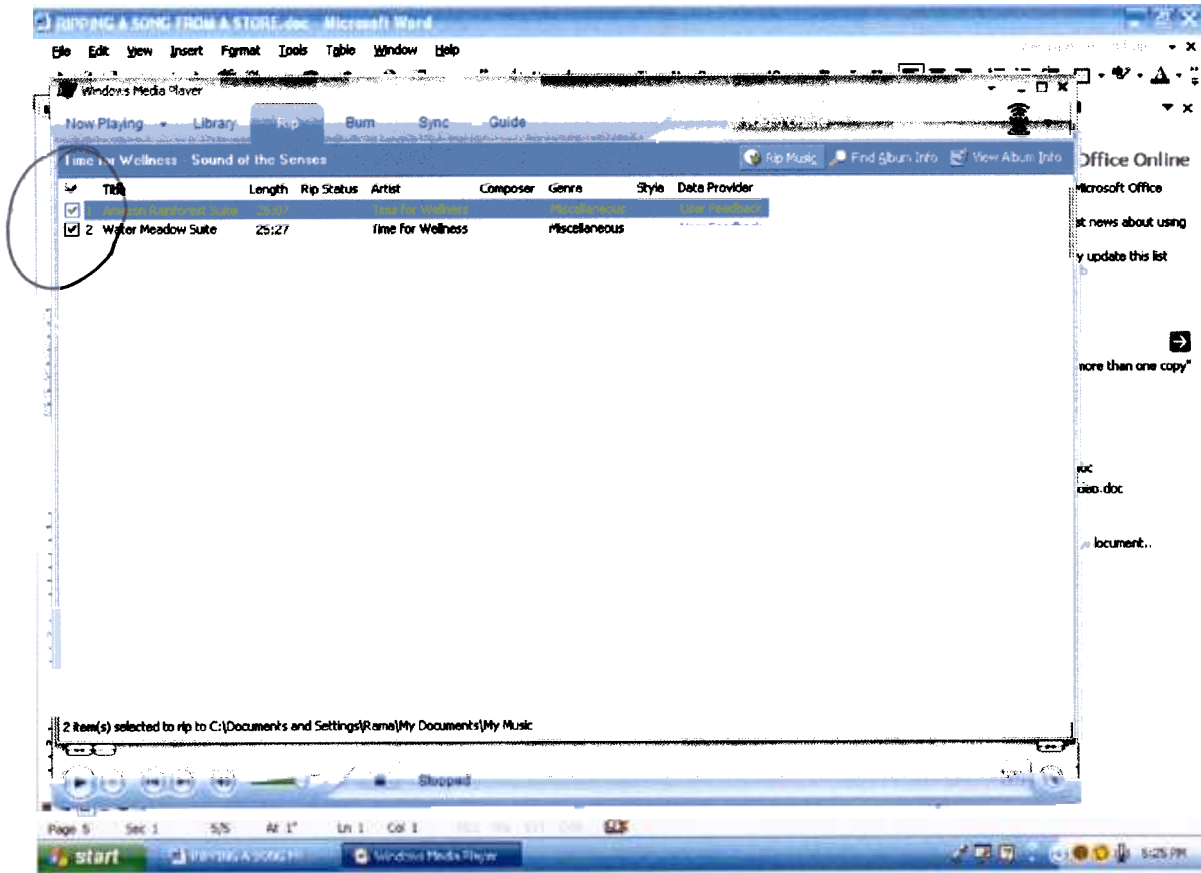


You will see the screen below:

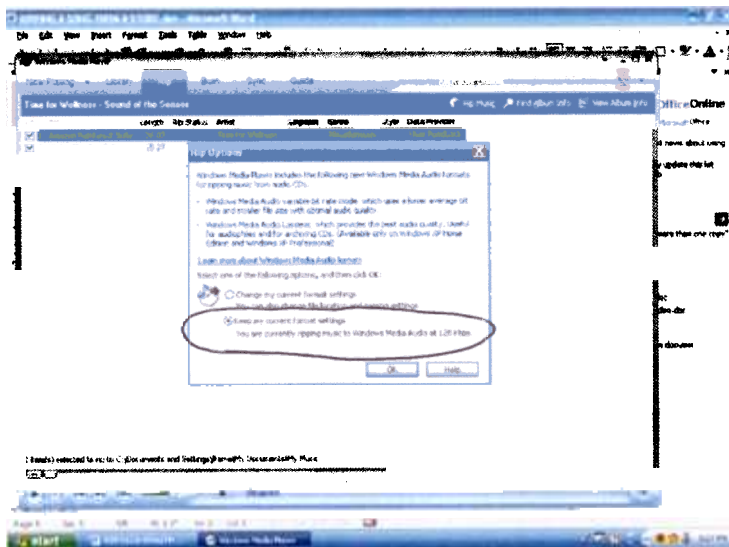
- 1 Look under “RIP MUSIC TO THIS LOCATION.” You will see where the music files are currently saved. Change to a different folder (if desired) by clicking on the CHANGE tab.
2. Look under “RIP SETTINGS.”
3. Decide if you want to save the music file in .mp3 format or .wav format. Either format will work with most software. If you want to save the music to an iPod or an MP3 player, be sure you save the song in .mp3 format. Change formats by clicking on the drop-down arrow.
4. Click OK when finished.



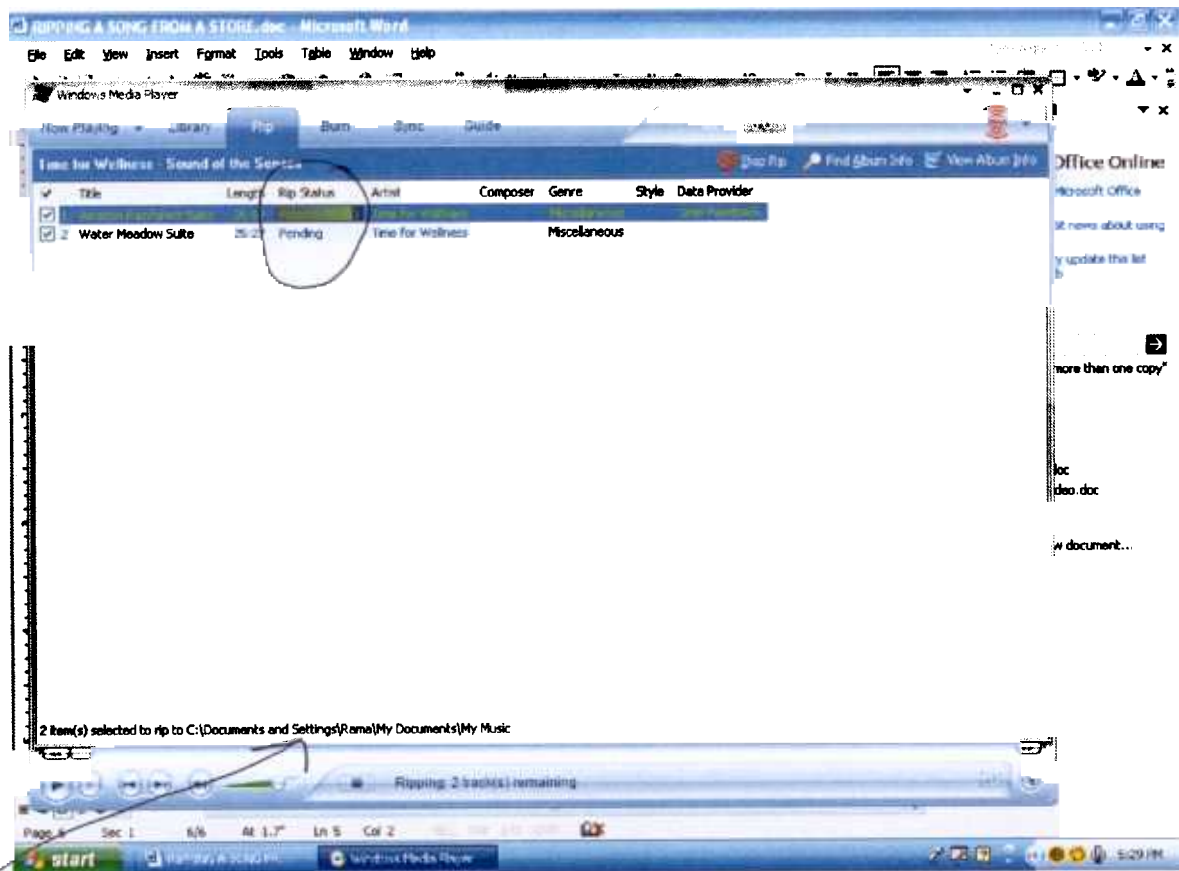
Be sure there is a checkmark in front of the songs that you want to rip.  
Click on the RIP MUSIC icon.



You may get a message you if you want to change settings. Put a dot beside KEEP MY CURRENT FORMAT SETTINGS. Click OK.



You will see the RIPPING PERCENTAGE similar to the screen below. If the other songs to be ripped have not yet started, you will see a PENDING message.



When all songs have been ripped, you will find the songs saved in the folder listed at the bottom of the rip screen.